

United Exchange Dental Assisting School

Dental Assisting Program

Pending approval by the State of Nebraska Department of Education Private Postsecondary Career Schools

ENROLLMENT AGREEMENT

Student's Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Social Security Number: _____

Home Phone: _____ Cell Phone: _____

PROGRAM/COURSE DATA:

8-Week Dental Assistant Course Locations:

La Vista, NE

8-Week Dental Assistant Course Start Dates:

February 28th, 2023 September 5th, 2023

May 9th, 2023 October 31st, 2023

July 11th, 2023 January 9th, 2024

Zoom Lectures are on Tuesday evenings at 5:00pm - 8:00pm CST
Classes are held on from Saturdays from 8:00am - 5:00pm (1 hour lunch)

Student must be at least 18 years of age and have a High School Diploma or GED

TYPE OF INSTRUCTION: Total Hours: 288 hours

Theory (Classroom +Online Video Conference) . . . 24 hours

Clinical. 64 hours

Externship. 200 hours

TUITION AND FEES

Tuition. \$3,350

Book Fee & Supplies. \$450

Scrubs, PPE \$100

*Radiology Certification \$500

CPR Certification \$100

Total Cost of Program: \$4,500

*Radiology Certification is HIGHLY recommended before graduation. UEDAS will help to register students for the course when UNMC School of Dentistry or Creighton University School of Dentistry offers the course. Radiology certification course can be optional. Students can choose to attend UNMC or Creighton University for instance. School can be responsible for arranging enrollment to this course as part of the UEDAS enrollment agreement and tuition policies at no extra cost to the student. If school is responsible for registering the student as indicated, such course will need to be completed by the time the student graduates from UEDAS.

SCHEDULE OF PAYMENTS

(Payments can be made by Visa/MC/Amex/Disc)

Date of deposit: \$150

Date (1st day of class): \$1,450

Date (4th week of class): \$1,450

Date (6th week of class): \$1,450

By signing below, the student agrees to pay The United Exchange Dental Assisting School the total stated tuition and fees. The school agrees to provide the occupational training in accordance with the provisions of the Catalog. Payment of all monies due shall be a condition of continuing enrollment. Upon Satisfactory completion of all academic and skill requirements and when all financial obligations to the school have been met the school will award the Certificate of Completion to the student. The student and school understand that this enrollment agreement, WHICH INCLUDES THE REFUND POLICY, may not be amended except in writing signed by both parties. Students not accepted by the school and students who cancel this contract by notifying the school within three business days are entitled to full refund of all tuition and fees paid. Students, who withdraw after three business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the cancellation fee of \$150. In the case of students withdrawing after commencement of classes, the school will retain a percentage of tuition and fees, which is based on the percentage of contact hours attended, as described in the table below. The refund is based on the last recorded attendance.

REFUND TABLE	
Student is entitled to upon withdrawal/termination	Refund
Within first 10% of program	90%
After 10% but within first 25% of program	75%
After 25% but within first 50% of program	50%
After 50% but within first 75% of program	25%
After 75% of program	None

1. If cancellation occurs within seventy-two (72) hours of enrollment, all monies paid shall be refunded.
2. The official date of termination for refund purposes is the last date of recorded attendance. All refunds will be made within 60 days from the date of termination.
3. The student will receive a full refund of tuition fees paid if the school discontinues a course/program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
4. A full refund is due an individual whose admission is denied by the school.
5. If cancellation occurs after seventy-two (72) hours of enrollment, but before resident classes begin, a refund shall be made except a registration fee not to exceed one hundred fifty dollars (\$150.00).
6. Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth: whether the postponement is for the convenience of the school or student and a deadline for the new start date beyond which the start date will not be postponed.

ADMISSION REQUIREMENTS

Students must be at least 18 years old and possess a high school diploma or GED to be admitted into the Dental Assisting Program. Enrollment can take place up until the first day of class, depending on availability. After the first day of class, students are only admitted for the next session. Late Enrollment is not permitted.

I HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT AND A CURRENT SCHOOL CATALOG Volume 1, 11/2022.

Student Signature: _____ Date: _____

School's Licensed Agent: _____ Date: _____

NEBRASKA LOCATION:
12223 W. GILES ROAD, LA VISTA, NEBRASKA 68128

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Note - Under supervision, dental assistant students may:

- Learn/practice placing topical local anesthesia, to monitor nitrous oxide, to assist taking X-rays.
- A licensed dentist may delegate to dental assistants only those procedures for which the dentist exercises supervision and assumes full responsibility.
- Training in Radiography/X-ray area must be for dental assisting purposes.
- DANB's Note on Allowable Dental Assisting Functions. In Nebraska - All dental assistants may "Perform infection control and occupational safety procedures".
- The following training is not permitted: Placing or contouring of a final restoration, Scaling of teeth, including subgingival regions and root planing with hand and ultrasonic instruments, Diagnosis and treatment planning, Surgery on hard or soft tissue, Administering of local or general anesthetics, Any other irreversible dental procedure or procedures which require the professional judgment and skill of a licensed dentist, Any intraoral procedure which would lead to the fabrication of any prosthesis, Chemical curettage.
- To perform coronal polishing procedures under the indirect supervision of a licensed dentist in Nebraska, a dental assistant must: Be at least 18 years of age, and graduate from a accredited dental assisting program which includes a coronal polishing course, OR complete one year (1,500 hours minimum) of clinical work experience as a dental assistant and a Nebraska Board-approved course in polishing procedures.